

Haj Bhawan Coaching & Guidance Cell

Haj Bhawan, 34-Ali Imam Path, Harding Road, Patna-800001
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Haj Bhawan Hostel Accommodation

RULES & REGULATIONS

1. The hostel accommodation is meant for candidates registered at the coaching & guidance cell for BPSC 66th Mains Examination.
2. Mess fess shall be payable strictly in advance and under no circumstances any refund thereof will be granted.
3. Every resident student shall maintain and observe;
 - a) Strict discipline, complete silence, peaceful atmosphere and decent behavior in the hostel. (Shouting, misbehaving, talking loudly and / or causing disturbance in any manner what so ever to other resident student shall not be tolerated).
 - b) The hostel rooms and lobby should be kept clean and tidy. The resident student should report to the Haj House section if it is not clean.
 - c) There should be a sense of friendliness and co-operative spirit among all.
4. Indiscipline and / or misbehavior shall be severely dealt with the appropriate action including cancellation of admission and forfeiture or part of full deposit.
5. In case a resident student is required to remain out of the Hostel for one or more days on account of any exigencies, he shall personally submit the requisite LEAVE APPLICATION to the Chief Executive Officer, Bihar State Haj Committee, stating the reason for doing so and obtain his prior written permission in that regard. Otherwise appropriate disciplinary action will be taken against him, as per the Rules.
6. Continuous absence from the hostel for a period 3 days or more without obtaining prior permission from the coordinator shall result in revocation of admission from the hostel.
7. No visitor , guest, relative or any other outsider shall be allowed to enter the premises of the hostel except with the prior permission of the coordinator and CEO. If any resident student is found to have taken his guest or visitor in any part of the Hostel premises and / or in any of the rooms of the hostel, immediate disciplinary action will be taken against him.
8. No visitor, guest or relative of the students shall be permitted to sleep in the room / dormitory overnight under any circumstance. Any breach of this rule, will make the resident student liable for immediate expulsion.
9. Every resident student shall have in his possession his hostel identity card and shall produce when ever to do so by any of the hostel authorities including the watchman / Security Guard at the Haj House premises.

10. Every resident student shall take personal care of all his goods and belongings. The management of the hostel shall under no circumstances, be responsible, for any pilferage, theft, loss and / or damage of any of the articles, books and / or any other goods or belonging of any of the resident student in and / or from any part of the hostel premises.
11. Electricity in the hostel shall be used in the most economical and careful manner. The light, fans, geysers, coolers and other electrical installation and appliances shall be switched off every time when not in use & when the purpose thereof is served and wastage shall be avoided. No resident student shall keep and / or bring from outside to the hostel any electrical or electronic appliances, gadget or device of any type. Electric stove (Sigri), water heater, tape recorder, radio / transistor, portable TV and / or electronic gadget or articles are strictly prohibited.
12. Water taps shall always be kept closed when not in use and water shall be used economically and wastage thereof strictly avoided.
13. Complete silence must be maintained and proper and decent behavior observed while using and / or passing through the Hostel premises.
14. The hostel management, reserve the right to remove and expel any resident student at any time without assigning any reason. On such expulsion the said resident student and forthwith leave and quit the hostel.
15. **No resident student shall have any right or be entitled to convene, hold, address and / or attend any meeting of the Resident student for any purpose whatsoever in the hostel premises without prior written permission in that behalf from the Management well in advance. The management shall have the right to refuse or grant such permission without assigning any reason whatsoever.**
16. If a resident student for any reason whatsoever, stops his studies or joins any other courses or job he shall forthwith leave and quit the Hostel.
17. In the event of being discovered that a resident student has obtained admission to the hostel on false representation and / or by resorting to forging and / or producing false documents, he shall be expelled from the hostel & his deposit shall be forfeited.
18. Every student shall quietly and peacefully have to leave the hostel along with all his goods and belongings immediately on or before the date on which his admission expires. In the event of his failure to do so all his goods and belongings will be removed and his deposit will be forfeited.
19. Any student whose admission, for any reason is cancelled and / or revoked and / or has been expelled from the Hostel shall be prevented from having any access to the hostel premises thereafter.
20. No resident student shall have any right to question and / or challenge any decision of Hostel Management in respect of on any matter whatsoever pertaining to the Hostel.
21. All admission are for the period specifically mentioned in the application, it can be renewed by fresh application subject to selection by the management.

22. All resident students must take their meals compulsory in the hostel mess and pay the monthly charges in advance. Eating in the hostel mess shall be part of hostel discipline and no one shall be exempted from it on any ground and within the prescribed meals time.
23. **All students are required to attend lectures, meetings, group discussions, hostel competitions, tests etc., whenever arranged in the hostel. All candidates should invariably perform every salaat/namaaz in congregation (Jamat) in the Masjid on the ground floor of Haj Bhawan.**
24. In case of any grievance the students should first approach the Coordinators and then finally the Chief Executive Officer.
25. **All resident students should note that the use of Cell Phones in the Haj Bhawan premises and library during classes or study hours is strictly prohibited. Anyone found breaking this rule will be fined and disciplinary action will be taken against the users, including confiscation of the mobile phone.**
26. All resident students should also note that they stay in the Hostel at their own wish, willingness and risk. The Hostel Management will not be responsible for any of their personal problems or mishaps of any kind.
27. **Smoking, Chewing Pan, Supari, Tobacco, Spitting in the hostel premises is strictly prohibited. An offender will be dealt with severely by the management.**
28. No ragging or mischief of any kind will be tolerated. There is severe punishment on such a offence.
29. The resident student shall follow all the rules & regulation in force and those which will be enforced from time to time.
30. In case of misbehavior / indiscipline / breach or violation of any rules & regulations, the candidate may be removed from the Hostel and his deposit may be forfeited.
31. **The male candidates should not enter the room of female candidates and vice versa.**
32. **A female candidate is directed to wear Burqa / Hijab / scarf while attending classes and other activities. Any anti islamic activity or way of life may invite cancellation of admission.**
33. The management of the hostel reserves the right at any time, without giving any reason, to change, alter, amend or modify any of the Rule & Regulations and it shall be binding upon the students, who shall observe and comply with the same.

Coordinator
Haj Bhawan Coaching & Guidance Cell and
Chief Executive Officer
Bihar State Haj Committee, Patna